



RINGETTE ONTARIO RESPONSIBILITIES AND REQUIREMENTS:

Bench Staff

Unless otherwise stated, the following requirements apply to all games played by a Ringette Ontario registered team, including tournament, league, and exhibition games.

RINGETTE ONTARIO SANCTIONED EVENTS ARE:

- Tournaments
- Exhibition Games
- League Games
- Funfest
- Regional/League Championships
- Provincial Events
- 3 on 3 Tournaments

1.0 A team may have a maximum of five bench staff members,, including Junior Coaches, on the bench, although more than five may be registered on the team registration form.

1.1 Bench Staff positions and their respective duties are as follows:

1.1.2 **Head Coach:** Overall responsibility for the team. This includes season planning, practice planning, player development, and delegation of duties to relevant Bench Staff. Ultimately responsible for player equipment and the safety and conduct of all players, Bench Staff and parents. The Head Coach is responsible for ensuring that the Team Registration Form (TRF) is complete and accurate before participating in any sanctioned events. If a TRF adjustment (substitution) is required for a player or bench staff member, it must be completed in accordance with the current season's substitution rules.

1.1.3 **Assistant Coach(es):** Work under the direction of the Head Coach to assist with player development. Duties may include the delivery of practice plans, both on and off the ice, and other duties as assigned. May substitute for the Head Coach as necessary as long as certification requirements are met and a TRF adjustment form is submitted to, and approve by, Ringette Ontario or the League.



- 1.1.4 **Trainer:** Responsible for First Aid, safety, the team's Emergency Action Plan (EAP), the completion of Risk Management and Safety Incident/Accident Reports when necessary, and other duties as assigned.
- 1.1.5 **Manager (not permitted on the bench):** Responsible for administration of the team's off-ice logistics, including managing parent volunteers, communications and finances, and other duties as assigned.
- 1.2 Head Coaches, Assistant Coaches, Managers and Trainers must be eighteen (18) years of age or older.
- 1.3 Coaching Staff and/or volunteers, who are participating on ice, during a practice or during the running time of a game, must wear a C.S.A. approved helmet.
- 1.4 All teams FUN3 to U19 must have a Head Coach and Trainer on the bench and designated as such on the game sheet, where game sheets are required. The trainer must have First Aid Certification as defined in Team Staff Qualification Requirements document. It is highly recommended that this person be present at all team activities, not just sanctioned games. Other positions are optional but are strongly recommended for efficient operation and organization of a team.
- 1.5 One member of the Bench Staff for teams U19 or younger, must be a non-playing fully qualified female (Head Coach or Assistant Coach) signed in for each game, and must be age eighteen (18) or older. Female trainers do not fulfill the female on the bench requirement.
- 1.6 All Bench Staff must fulfill the qualifications required for the position assumed by the current season's deadlines.
- 1.7 Although a team may have one or more Bench Staff assuming the same position, (i.e. there may be multiple Assistant Coaches and Junior Coaches registered on the Team Registration Form), there may only be one person assuming the Head Coach position, and Trainer position on the bench. There may not be more than two (2) Junior Coaches on the bench.
- 1.8 The Head Coach is responsible for the accuracy of the information on the TRF and to ensure bench staff are qualified.
- 1.9 All Bench Staff are required to sign and adhere to the Bench Staff Code of Conduct Agreement, which is signed when registering in the RAMP portal.



Note: There are strict suspension rules associated with Excessive Penalties and Match/Misconduct Penalties for players and Bench Staff. A Bench Staff serving a suspension must leave the enclosed playing and seating area of the rink so as not to have any influence on the progress of the game. Refusal to do so will result in the forfeiture of the game by that team. The offender may also be subject to further suspension by the league or governing body.

18+ TEAMS

- 1.10 18+ and 35+ teams are required to have a qualified bench staff member registered on their TRF and present during sanctioned events.
- 1.11 For "18+ AA" and "18+U" teams, the qualified bench staff must be a non-playing head coach.
- 1.12 For "18+A" playing levels and lower:
 - The qualified bench staff member may be a coach or trainer.
 - Qualified bench staff member may be a player if they are identified on the TRF as coach, or trainer.
- 1.13 Where there is a player-coach, that individual is responsible for the team and will be subject to all disciplinary actions, including ejection during the game.
- 1.14 It is strongly recommended that 18+A and below teams have a non-playing member of the Bench staff on the Bench for sanctioned play.

U19 AND BELOW TEAMS

- 3.1 On any bench, U19 or younger, the bench staff must be a non-playing member of the team.